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**Terms & Conditions**

**Mayo County Council’s Culture Night 2021 Event Fund**

*Culture Night 2021 takes place on Friday 17th September 2021*

**Please read the guidelines carefully before completing the application form and return it by email to** **info@mayoculturenight.ie** **on or before 5pm on Monday5th 2021.**

**Purpose of the grant**

The Mayo County Council’s Culture Night Event Fund supports the cost of events programmed for Culture Night which takes place on 17th September 2021.

The fund is open to not-for-profit organisations, local community groups, arts, heritage and cultural groups, venues and societies. Applications by individuals must be in partnership with a community, cultural or heritage group**.** Assistance shall not be given in respect of commercial activities.

Events should respond to the Culture Night theme for 2021 – ‘Inclusion, Human Rights and Diversity’ and align to the Creative Ireland Programme Pillar – Enabling Creativity in Every Community.

**Eligible and ineligible costs**

The grant can cover costs related to running of the event such as guest speaker fees, guest artist fees, arts materials, event photographer, and technical support hire. Payment of a Grant is for specific activities outlined in the application.

The grant cannot cover staffing costs on the night of the event, ongoing revenue costs, any capital costs, equipment purchase costs, charity fund raising events, cost of repaying existing debts, refreshments, publicity costs, venue hire, travel or accommodation expenses.

Some events may not require funding, please indicate this on your application form.

Events that do not require/receive funding may still be listed on [www.culturenight.ie](http://www.culturenight.ie)

Applying for funding does not guarantee that your event will be funded.

Events must take place in County Mayo on Culture Night and be free of charge.

**Funding Available**

The maximum amount of available funding is €300. Funding is at the discretion of Mayo County Council and the main contact person listed on the application form will be notified of the proposed amount to be granted by 26th July 2021.

**The grant can only be paid after expenditure of the amount granted, and the return of vouched expenses and a short report on the event have been completed after the event has taken place.** This must be submitted by September 27th, 2021 at the latest.

**Conditions of Funding:**

Successful applicants will be required to:

1. Ensure that appropriate insurance cover for the event is in place.

2. Ensure that, where appropriate, child protection policies are in place.

3. Ensure that the event complies with all Health and Safety and legislative requirements.

4. Ensure that events are compliant with the most up-to-date government guidelines on COVID 19.

5. Ensure the Mayo County Council, the Arts Council and Creative Ireland are acknowledged in all publicity.

6. The grant can only be paid after expenditure of the amount granted, and the return of vouched expenses and a short report on the eventhave been completed after the event has taken place. This must be submitted by September 27th, 2021 at the latest.

**Application Process:**

Applications should be made on the official application form and emailed to info@mayoculturenight.ie with the name of your group in the subject line.

For further information or to receive an application form please contact: **Breda Mayock, Mayo Culture Night 2021 Co-ordinator**

**T:087-7850344 |** **info@mayoculturenight.ie**

Application forms are available to download from [www.mayo.ie/en-ie/your-council/services/arts/arts-funding-opportunities](http://www.mayo.ie/en-ie/your-council/services/arts/arts-funding-opportunities)

The closing date for receipt of applications for funding is **5pm, Friday 2nd July 2021**.

*Culture Night is strategically funded by Mayo County Council and the Arts Council and is supported by Creative Ireland and participating groups & venues in Mayo.*