



Comhairle Contae Mhaigh Eo  
Mayo County Council



**Covid 19 Pandemic Assistance - Supporting Local Business Through the Public Realm**



## Outdoor Seating in General

If you own a café, restaurant, hotel or bar, you can apply to Mayo County Council to put tables and chairs within the Public Realm, this is known as a Section 254 Licence.

In order to qualify for this scheme, you must serve food to the public that can be eaten onsite.

Mayo County Council will consider the re-assignment (where applicable) of:

1. Existing carparking spaces.
2. Other outdoor spaces.

into seating areas to facilitate businesses.

This will require the business to apply for a Section 254 Licence, which entails:

- Completing an application form (attached).
- Providing supporting details as described on the following page.

Applicants should consult with their local Municipal District office prior to applying, in order to agree the details of the application.

Successful applicants must ensure that the existing footpath remains unobstructed after the installation of tables and chairs.

**For queries regarding outdoor seating, please contact your Municipal District Office.**



## Temporary Use of Certain On-Street Locations

In certain cases, Mayo County Council can consider the temporary re-assignment of parking spaces for use by a trading business for the location of tables and chairs.

Where a parking space or spaces are to be temporarily re-assigned to provide additional outdoor seating for a restaurant/cafe/hotel/bar, Mayo Co Co will issue a licence which will be valid until the end date of the Covid 19 pandemic, or one year from the date of issue, whichever is the earliest.

There will be no charge for this licence; Mayo Co Co has agreed to waive fees in this case as support to local businesses.

**If you would like to apply to Mayo Co Co to have parking space(s) outside your premises re-assigned as outdoor seating, you must submit your licence application to your local Municipal District Office. There are certain requirements to be fulfilled in this application:**

- You must identify, on a site plan, the parking space or area that you would like re-assigned. Your local Mayo County Council Municipal District offices can assist you with the map and delineating the car parking space within the map.
- Any temporary shelters and/or wind barriers must comply with the design guidelines appended to this document and must be agreed with your Local Municipal District Office.
- You must provide evidence of Public Liability Insurance for the proposed area indemnifying Mayo Co Co, and ensure that your furniture and fittings are fit for purpose.
- You must provide at least one refuse bin and include a refuse disposal/ storage management plan.

**A licence application form is attached and the team in your local Municipal District Office will be happy to assist**